

Purchase Order

CUSTOMER DETAILS

Company Name:

Address:

Email:

Phone:

ORDER DETAILS

Order Number:

Material Due Date:

Order Rep:

PO Number:

Artwork Contact:

Campaign Start Date:

Campaign End Date:

PRODUCT OF THE WEEK INFORMATION

PRODUCT DETAILS

Product Name:

Company Name to Appear:

Email/Phone # to display:

URL for contact us button on product listing:

YouTube link to video about product or company (if applicable):

Purchase Order

PRODUCT DETAILS

Promotional headline (Max 5-6 words):

Product description: Max 70 Words:

PRODUCT CATEGORY

Please select category that applies

The following must be submitted to complete the order

Product photo on 400x400px white square

Additional product photos on 400x400px squares (if applicable)

Company logo

Promotional item/catalog pdf (if applicable)

600x160 ezine banner